



# North Valley Occupational Center

### Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

## WEEKLY NEWSLETTER



### Principal's Message

The PLC process is ongoing with the reading 2/3 teachers. This year all the ESL Beginning Low teachers will be in a PLC. Both groups will have classroom visits from a Central Office Advisor, and an administrator. The ESL Beginning Low teachers should look for a memo in their boxes for information on the ESL PLC orientation scheduled for Thursday. This is an important process, not only because it is an action item from our self-study but as a way to look at the curriculum as it relates to the California and Career Readiness Standards (CCRS), instructional practices and student gains. Student success is the goal for all our classes! Eventually all our programs will participate in the PLC process.

Interim Principal,  
Ellen Baker

### Calendar of Events/Important Dates

- Friday, September 16— Technology Committee Meeting NVOC, Room 19 12:45 pm—1:45 pm
- Friday, September 16—Initial Planning Sheets due
- Monday, October 3—No School
- Wednesday, October 12—No School
- Friday, November 11—Veterans' Day Holiday
- November 21—25—Thanksgiving Break

### Classes Still Open!

Your help with spreading the word is greatly appreciated!

- Graphic Design (forum) - M-Th 6:15pm to 9:00pm
- Computer Operation (all levels, forum)  
M-F 8:00am to 10:00am, 10:15am to 12:15pm
- M-Th 6:15pm to 9:00pm
- Accounting - M-F 8:00am to 10:00am  
M-F 10:15am to 12:15pm
- Math Lab - Tues/Thurs 3:15 to 5:45pm

### CASAS/WIOA

#### ABE Reading and Math Teachers:

CASAS test-only is taking place this week. Entry (blue) forms were not included this time as they are being revised. Testing materials have been delivered to all ABE classes.

#### ESL Teachers:

CASAS tests are being processed. Student gains reports and class performance by competency reports will be delivered this week.

**CASAS and EL Civics support materials can be found on Quizlet and by going to our official link below.**

<http://www.wioalasd.com/elcivics>

#### II Labs Teachers:

CASAS test-only is taking place this week. Entry (blue) forms were not included this time as they are being revised. Testing materials are being delivered as they become available. Most of North Valley's classes will receive their packets at the beginning of the week. Other sites will receive them as soon as tests are assigned.

Please direct your concerns and questions to the WIOA/CASAS team:

- NVOC Room 104
- 818-365-9645 Extension 381
- Gustavo Cubias- [gac84281@lausd.net](mailto:gac84281@lausd.net) (NVOC)
- Javier Flores- [ffj8560@lausd.net](mailto:ffj8560@lausd.net) (NVOC and EVSC)
- Karla Galleguillos- [kvg8203@lausd.net](mailto:kvg8203@lausd.net) (NVOC)
- Maura Sakhakorn-[maura.sakhakorn@lausd.net](mailto:maura.sakhakorn@lausd.net) (Rinaldi and Whipple)

### Reminder to CTE Teachers

Please be sure to submit your Job Completers form to Debbie Torres for the 2015-2016 school year. If you need a blank form, you can pick one up from the Counseling Office or send a request to Debbie Torres or John Alvarez. We want to make sure that we capture this important information. Thank you!

Ms. Torres: [dmt2809@lausd.net](mailto:dmt2809@lausd.net)  
Mr. Alvarez: [jta3552@lausd.net](mailto:jta3552@lausd.net)

### STUDENT LEARNING OUTCOMES (SLOs)

- Develop effective reading, writing, listening and speaking skills
- Utilize current technology and/or resources to enhance subject area learning
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals



### Ribbon Cutting Ceremony for the New HAAS CNC Lathe



Interim Principal Ellen Baker, Father Balbuena, Division Administrator Rosario Galvan, and CNC Instructor Armando De la Torre



Mr. De la Torre's daytime Level 1 Machinist class

Newly appointed Division Administrator Rosario Galvan was on hand for the ribbon cutting ceremony for North Valley's new Haas CNC lathe. The state of the art machine symbolizes North Valley's commitment to preparing our machinist students for the rigors of the workplace. Haas and several local employers support "Made in U.S.A." initiatives--we are proud to train the next generation of skilled precision machinists who are the backbone of American manufacturing. A special thanks to our guest, Father Balbuena, who is known as a bilingual adult education and ESL pioneer in San Fernando Valley.

#### EVSC: Reminder for Student Council Meetings

Our day Student Council meeting is scheduled for Tuesday, September 27, 2016 at 9:45 a.m. in room 218. The evening Student Council meeting will be on Wednesday, September 28, 2016 at 7:15pm in Room 209. Please send all Student Council representatives and alternates to discuss the upcoming October school activities. The meeting will take approximately 20 minutes.

Thank you for supporting the EVSC Student Council!

#### Child Abuse Training

Child abuse training needs to be completed ASAP. Please submit your signed certificates to your main office.

Access the LAUSD Learning Zone at: <https://lz.lausd.net/lz/>

Sign in with your Single Sign-On.

Click on "My Classes"



#### Save the Date



Richard N. Slawson OC | 5500 Rickenbacker Rd. | Bell, CA 90040

**CCAIE Fall Conference**  
**9/24/2016**  
**Call for Presenters**

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Mr. Alvarez: [jta3552@lausd.net](mailto:jta3552@lausd.net)

#### Staff Development: CALPRO Online Courses

Visit the website for all details: <http://calpro-online.org/>

- Managing the Multilevel ESL Classroom
- Evidence-Based Writing Instruction for the ABE Classroom
- Effective Lesson Planning
- Postsecondary Transitions, Session 1, Getting Started: Key Components, Strategies and Best Practices

Presenters are needed for the Fall Conference. Workshops that address the theme "Raising the Bar for Student Success" will be given priority. Please check [NVOC.org](http://NVOC.org) for the application. Submissions are due by September 5. Presenters will be given 10 hours of professional development.



Los Angeles Unified School District  
 Division of Adult and Career Education  
 North Valley Occupational Center

**HiSET High School Equivalency Exam  
 Registration/Orientation & Testing  
 Schedule 2016-2017**

North Valley Occupational Center (NVOC)  
 11450 Sharp Ave.  
 Mission Hills, CA 91345  
 (818) 365-9645

East Valley Skills Center (EVSC)  
 8601 Arleta Ave.  
 Sun Valley, CA 91352  
 (818) 759-5841

High School Equivalency Center (Rinaldi Campus)  
 (818) 832-8063

Locations	Registration/Orientation Dates/Times	Exam Dates/Times
NVOC	Thursday, September 15 <sup>th</sup> ; 5:00 pm	September 28 & 29, 2016; 5:00pm
EVSC	Thurs., September 22 <sup>nd</sup> ; 5:00pm	October 5 & 10, 2016; 5:00 pm
EVSC	Fri., October 5 <sup>th</sup> ; 8:00am	October 18 & 20, 2016; 10:30 am
NVOC	Thursday, October 20 <sup>th</sup> ; 5:00 pm	November 2 & 3, 2016; 5:00 pm
EVSC	Thurs., November 3 <sup>rd</sup> ; 5:00 pm	November 14 & 16, 2016; 5:00pm
EVSC	Tues., November 15 <sup>th</sup> ; 8:00 am	November 29 & December 1, 2016; 10:30 am
NVOC	Thursday, November 17 <sup>th</sup> ; 10:00 am	December 7 & 8, 2016; 10:00 am
NVOC	Thursday, November 17 <sup>th</sup> ; 5:00 pm	December 7 & 8, 2016; 5:00 pm
EVSC	Wed., November 30 <sup>th</sup> ; 5:00 pm	December 12 & 14, 2016; 5:00 pm
EVSC	Wed., February 1 <sup>st</sup> ; 5:00pm	February 13 & 15, 2017; 5:00pm
NVOC	Thursday, February 9 <sup>th</sup> ; 5:00 pm	February 22 & 23, 2017; 5:00 pm
EVSC	Wed., February 15 <sup>th</sup> ; 8:00 am	March 1 & 3, 2017; 10:30 am
EVSC	Thurs., March 16 <sup>th</sup> ; 5:00 pm	March 27 & 29, 2017; 5:00pm
NVOC	Thursday, March 16 <sup>th</sup> ; 5:00 pm	March 29 & 30, 2017; 5:00 pm
EVSC	Fri., March 24 <sup>th</sup> ; 8:00am	April 3 & 4, 2017; 10:30 am
NVOC	Thursday, March 23 <sup>rd</sup> ; 10:00 am	April 5 & 6, 2017; 10:00 am
EVSC	Mon., April 17 <sup>th</sup> ; 5:00 pm	April 24 & 26, 2017; 5:00 pm
EVSC	Wed., April 26 <sup>th</sup> ; 8:00am	May 8 & 9, 2017; 10:30 am
NVOC	Thursday, April 27 <sup>th</sup> ; 10:00 am	May 10 & 11, 2017; 10:00 am
EVSC	Wed., May 3 <sup>rd</sup> ; 5:00 pm	May 15 & 17, 2017; 5:00 pm
NVOC	Thursday, May 4 <sup>th</sup> ; 5:00 pm	May 17 & 18, 2017; 5:00 pm

Note: All scheduled tests will be administered in both English and Spanish this school year.

**What Do I Need to Bring to Registration/Orientation?**

To complete the registration/orientation process you must have the following items. If any of these items are not valid or missing, you will not be able to register that same day.

1. Your current government issued picture ID
2. Cash or money order in the amount of \$150 (NO checks or credit cards accepted)
3. Your HiSET user name and password, and your unique ETS number (you will be assigned this ETS number when you set up your account at [http://hiset.ets.org/test\\_takers](http://hiset.ets.org/test_takers))
4. Completed *HiSET Registration Checklist* (see back side of this form)

**How Long is Registration/Orientation?**

Plan on spending up to three hours to complete the registration/orientation.

**How Many People Will be Tested on Each Exam Day?**

The first 20-30 candidates (EVSC evening exams can only accommodate 20; NVOC can only accommodate 18) in line with the correct items listed above will be registered for the designated exam day/time. All other candidates will be asked to return for the next scheduled registration/orientation day/time, or be referred to alternate testing sites to take the exam.

Please see the back side of this schedule for the steps you will need to take to complete the registration process for the HiSET exam.